

## **Mishkan T'filah Online Flipbook User Guide**

Q1:	What is the Mishkan T'filah online flipbook?.....	2
Q2:	Where can I find the <i>Mishkan T'filah</i> online flipbook?.....	2
Q3:	After I open the online flipbook, what can I do?.....	3
Q4:	How do I turn pages in the flipbook?.....	3
Q5:	How do I go directly to a page if I know its number?.....	4
Q6:	How do I enlarge pages?.....	4
Q7:	How do I reduce enlarged pages to their original size?.....	4
Q8:	How do I make pages fill the screen?.....	4
Q9:	How do I show left and right pages, side by side?.....	5
Q10:	If I am in Double Page mode, how do I return to Single Page mode?.....	6

**Q1: What is the Mishkan T'filah online flipbook?**

**A1:** The *Mishkan T'filah* online flipbook, published by the Central Conference of American Rabbis (CCAR), is an online page-for-page replica of the printed siddur (prayer book) used at Temple Beth Am for Erev Shabbat services on Friday nights and Shabbat morning services on Saturdays.

**Q2: Where can I find the *Mishkan T'filah* online flipbook?**

**A2:** On the CCAR website. To open the online flipbook to page 3 for the start of Erev Shabbat services, click this link:

[Link to Page 3 for Friday Evening](#)

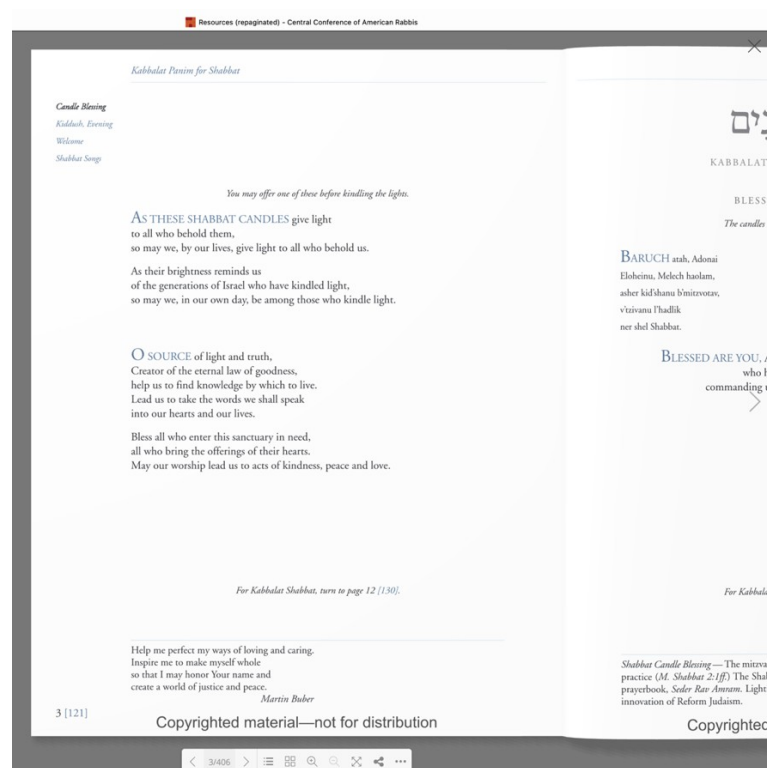
For Shabbat morning services, click this link to page 67:

[Link to Page 67 for Saturday Morning](#)

For the special Erev Shabbat services that are partly led by TBA Religious School students, we use the *Mishkan T'filah for Youth* prayer book, starting on page 5:

[Link to Page 5 in \*Mishkan T'filah for Youth\*, for student-led Friday Evening](#)

Here is a screenshot of page 3 in *Mishkan T'filah*, in Single Page Mode (more about that later):



**Q3: After I open the online flipbook, what can I do?**

**A3:** The online flipbook includes a small toolbar at the bottom of the window.



With this toolbar you can:

1. Turn pages *forward* (to the left, just like in the printed book). You can also turn pages by pressing the *left* (forward) and *right* (backward) arrow keys on your keyboard
2. Go directly to a page by typing its page number into the toolbar and pressing the Return key
3. Turn pages *backward* (to the right, just like in the printed book).
4. Enlarge pages within the online window to make the text easier to read
5. Reduce enlarged pages to their original size
6. Enlarge pages to occupy the full screen; restore pages to fit in the flipbook window
7. Display either one page at a time or two (left/right) pages at a time

You can explore the other toolbar icons.

**Q4: How do I turn pages in the flipbook?**

**A4:** In the toolbar, click or tap the “Next Page” icon, ①, or the “Previous Page” icon, ③

You can also press the *Left Arrow* key on your keyboard to go to the Next Page, or the *Right Arrow* key to go to the Previous Page.

**Q5:** How do I go directly to a page if I know its number?

**A5:** In the toolbar, double-click or double-tap the current page number, ②, to select it. When selected, the page number is highlighted.



Erase that number. Then type the new page number followed by the Return key.

**Q6: How do I enlarge pages?**

**A6:** In the toolbar, click the “Zoom In” icon, ④.

*NOTE:* On some pages, if you zoom in some text may become invisible because it is outside the boundaries of your screen.

**Q7: How do I reduce enlarged pages to their original size?**

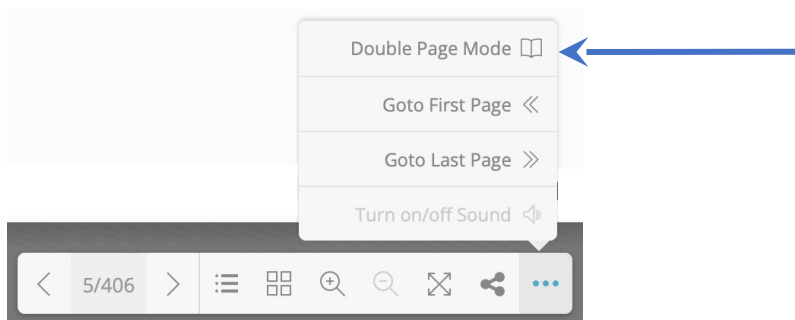
**A7:** In the toolbar, click the “Zoom Out” icon, ⑤.

**Q8: How do I make pages fill the screen?**

**A8:** In the toolbar, click the “Toggle Fullscreen” icon, ⑥.

**Q9:** How do I show left and right pages, side by side?

**A9:** Click the three-dots “More” icon, ⑦, to display a popup menu. In the menu, click or tap “Double Page Mode.” In this menu you can also go directly to the first or last page.



The flipbook then looks like this:



**Q10:** If I am in Double Page mode, how do I return to Single Page mode?

**A10:** Click the three-dots “More” icon, ⋮, to display the popup menu. In the menu, click or tap “Single Page Mode.”

